

UNIVERSITY FOR DEVELOPMENT STUDIES

(Office of the Registrar)

MEMORANDUM

FROM : Registrar
TO : See Distribution
DATE : August 27, 2024
SUBJECT : **APPOINTMENT AS MEMBER OF THE UDS INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD**

Please, I write on behalf of the Vice-Chancellor to appoint you as a member of the Intellectual Property and Technology Transfer Advisory Board of the University.

The membership of the Committee is as follows:

1. Prof. Seidu Al-hassan : Chairman
2. Mr. Nurudeen I. Abubakar : Member
3. Dr. Mohammed Hardi Shaibu : Member
4. Prof. Alexis Dun Bo-ib Buunaaim : Member
5. Dr. Akangang Joseph Asitik : Member/Administrator
6. Mr. Bob Tater Esq. : Member
7. Mr. Stephen Mintah : Member
8. Mr. Ibrahim Issahaku Nayi : Member
9. Ms. Dora H. Torwiseh : Member
10. Dr. Mu-azu Iddrisu Andani : Secretary

The responsibilities of the Advisory Board shall include:

1. Serve as an advisory body to the Intellectual Property Management Office (IPMO) regarding matters related to commercialization of intellectual property assets of the University.
2. Serve as an advisory and/or mediation body concerning Faculty disputes or grievances in connection with intellectual property matters of the University.
3. Responsible for the establishment of spin-out/spin-off companies and equity of the founders of such companies.
4. Decide on the appropriate distribution of revenue received from commercialisation activities.
5. May be responsible for such other matters as the IPMO may deem appropriate.

The tenure of the Advisory Board shall be three (3) years, effective **September 1, 2024 to August 31, 2027**.

Thank you.

Mr. Nurudeen Issah Abubakar
(Registrar)

Distribution: Prof. Seidu Al-hassan, Mr. Nurudeen I. Abubakar, Dr. Mohammed Hardi Shaibu, Prof. Alexis Dun Bo-ib Buunaaim, Dr. Joseph A. Asitik, Mr. Bob Tater Esq., Mr. Stephen Mintah, Mr. Ibrahim Issahaku Nayi, Ms. Dora H. Torwiseh, Dr. Mu-azu Iddrisu Andani

cc: Vice-Chancellor, Pro-Vice-Chancellor, Director of Finance, Director of WPD, Librarian, Director of Internal Audit, Principal, Nyankpala Campus, Staff 'P' Files

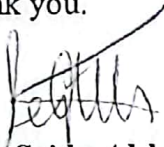
UNIVERSITY FOR DEVELOPMENT STUDIES
(Office of the Vice-Chancellor)

MEMORANDUM

FROM: Prof. Seidu Al-hassan
TO: The Registrar
DATE: November 8, 2024
SUBJECT: RE:APPOINTMENT AS MEMBER OF THE UDS INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD

I write to accept appointment as a member and chairman to the UDS Intellectual Property and Technology Transfer Advisory Board from September 1, 2024 to August 31, 2027.

Thank you.



Prof. Seidu Al-hassan

*cc: Vice-Chancellor
Pro-Vice-Chancellor
Director of Finance
Director, WPD
Librarian
Director, Internal Audit
Principal, Nyankpala Campus
'P' File*

UNIVERSITY FOR DEVELOPMENT STUDIES

(Office of the Registrar)

MEMORANDUM

FROM : Registrar
TO : Vice-Chancellor
DATE : August 29, 2024
SUBJECT : **RE: APPOINTMENT AS MEMBER OF UDS INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD**

Please, I make reference to my appointment as a member of the above Advisory Board, through a Memorandum dated August 27, 2024.

I write to accept with gratitude the offer of appointment, and promised to serve the Advisory Board to the best of my ability.

Kindly accept assurances of my highest consideration.

Thank you.



Mr. Nurudeen Issah Abubakar
(Registrar)

cc:

Vice-Chancellor
Pro-Vice-Chancellor
Director of Finance
Director, WPD
Librarian
Director, Internal Audit
Principal, Nyankpala Campus

Department of Marketing and Entrepreneurship,
School of Business,
University for Development Studies,
City Campus.

5th September 2024

The Registrar,
University for Development Studies,
Central Administration, Tamale.

Dear Sir,

**ACCEPTANCE OF APPOINTMENT AS ADMINISTRATOR OF THE INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER OFFICE**


I am writing to formally accept the appointment as the Administrator of the Intellectual Property and Technology Transfer Office (IPTTO) as communicated in your letter dated 27th August 2024. I am deeply honoured by the trust and confidence you have placed in me to lead such a critical office within our institution.

I fully recognise the importance of the IPTTO in fostering innovation, protecting intellectual property, and facilitating the transfer of technology to support both academic and entrepreneurial endeavours. I am committed to working diligently to ensure that our institution's intellectual property assets are managed effectively and that we continue to drive impactful research commercialisation and technology transfer initiatives.

As I prepare to assume this role, with the required resources to run the office, I look forward to collaborating with various stakeholders, including faculty members, researchers, entrepreneurs, and external partners, to enhance our institution's contribution to knowledge creation and economic development. I am confident that, together, we can achieve great strides in promoting innovation and maximising the societal and economic value of our research outputs.

Thank you once again for this opportunity. I look forward to contributing to the growth and success of the Intellectual Property and Technology Transfer Office.

Yours sincerely,


Akanggang J. Asitik, PhD.

cc: Vice-Chancellor
Pro-Vice-Chancellor
Director of Finance
Director of WPD
Librarian
Director of Internal Audit
Principal, Nyankpala Campus

UNIVERSITY FOR DEVELOPMENT STUDIES

(Office of the Registrar)

DIRECTORATE OF GENERAL ADMINISTRATION

MEMORANDUM

From : Dr Iddirisu Andani Mu-azu
To : The Registrar
Date : August 28, 2024
Subject : **Letter of Acceptance**

Please, I write to accept the offer of appointment as the Secretary to the UDS Intellectual Property and Technology Transfer Advisory Board for the tenure of three years, spanning from September 1, 2024 to August 31, 2027.

I shall avail myself any time the need be and will work assiduously to achieve the desire result. I thank you for the confidence reposed in me.

Thank you.



Dr. Mu-azu Iddirisu Andani

cc: *Vice-Chancellor*
Pro-Vice Chancellor
Director of Finance
Director of WPD
Librarian
Director of Internal Audit
Principal, Nyankpala Campus

UNIVERSITY FOR DEVELOPMENT STUDIES

(Legal Office)

INTERNAL MEMORANDUM

FROM : Snr. Assistant Registrar/Legal
TO : REGISTRAR
DATE : 14th November 2024
SUBJECT : RE: APPOINTMENT AS MEMBER OF THE UDS
INTELLECTUAL PROPERTY AND TECHNOLOGY
TRANSFER ADVISORY BOARD

Sir,

Your Memo dated 27/08/24 on the above subject refers.

I write to express my acceptance to serve on the said UDS Intellectual Property and Technology Transfer Advisory Board.

Whiles thanking you for the opportunity, I assure you of my commitment to give off my best in the service of the IPMO and the Board.

Thank you.


ROBERT TATER
Snr. Asst. Registrar/Legal
P01 1425.

CC. The Vice Chancellor. UDS. Tamale.
The Pro-Vice Chancellor. UDS. Tamale
The Director of Finance. UDS. Tamale.
The Director of WPD. UDS. Tamale.
The Librarian. UDS. Tamale.
The Director of Internal Audit. UDS. Tamale.
The Principal, Nyankpala Campus. UDS. Tamale.

C/o Copyright Office
Post Office Box 3085
Kumasi – Ashanti Region
5Th November, 2024

The Registrar
University for Development Studies
P.O. Box TL 1350
Tamale, Ghana

Dear Sir,

RE: ACCEPTANCE TO THE APPOINTMENT AS MEMBER OF THE UDS
INTELLECTUAL PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD

I am honored to accept my appointment as a member of the University for Development Studies (UDS) Intellectual Property and Technology Transfer Advisory Board. I sincerely appreciate the trust and confidence that UDS has placed in me to serve in this important capacity.

I am enthusiastic about the opportunity to contribute to the advancement of intellectual property and technology transfer initiatives at UDS. As a board member, I am committed to supporting the university's efforts in fostering innovation, protecting intellectual property rights, and promoting sustainable development through technology transfer. I look forward to collaborating with fellow board members, faculty, and stakeholders to develop strategies that align with national and international standards, particularly those of the World Intellectual Property Organization (WIPO), ensuring that UDS remains at the forefront of IP and technology in higher education.

Thank you once again for this privilege, and please feel free to reach out to me should there be any preparations required prior to my active engagement on the board.

Yours sincerely,



Ibrahim Nayi Issahaku

UNIVERSITY FOR DEVELOPMENT STUDIES

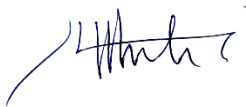
FACULTY OF AGRICULTURE, FOOD AND CONSUMER SCIENCES
NYANKPALA CAMPUS

MEMORANDUM

FROM : Stephen Mintah
TO : Registrar
DATE : November 7, 2024
SUBJECT : **ACCEPTANCE OF APPOINTMENT TO THE UDS INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD**

I am writing to formally accept the appointment as a member of the University for Development Studies (UDS) Intellectual Property and Technology Advisory Board, which commenced on September 1, 2024, and spanning a period of three years. I am deeply honored by this invitation and am eager to contribute to the important work of the Board in advancing intellectual property management and technology transfer at the University.

Thank you for your confidence in my abilities.



Stephen Mintah

(Department of Agriculture Innovation Communication)

Cc: Vice-Chancellor, Pro-Vice-Chancellor, Director of Finance, Director of WPD, Librarian, Director of Internal Audit, Principal, Nyankpala Campus, Staff File (0541)

C/o University for Development Studies
P. O. Box 1350
Tamale

September 13, 2024

The Registrar
University for Development Studies
P. O. Box 1350
Tamale

Dear Sir,

**ACCEPTANCE OF APPOINTMENT AS MEMBER OF THE UDS INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD**

Your letter dated August 27, 2024 on the above subject refers.

I hereby accept the offer of appointment as the Member of the UDS Intellectual Property and Technology Transfer Advisory Board

I promise to work to the best of my ability to render productive service to the Board.

Thank you.



Dr. Mohammed Hardi Shaibu
Director of Finance

cc: Vice-Chancellor
Pro-Vice-Chancellor
Director, Finance
Director of Internal Audit
Director, WPD
Librarian
Principal, Nyankpala Campus



NUTS FOR GROWTH LTD

2nd Floor Silver Star Towers, Airport City
P.O Box KIA 9866, Airport, Accra
+233 302 773 485 | info@nutsforgrowth.com

November 13, 2024

Ref: Acceptance of Appointment to UDS IPTT Advisory Board

Dear Mr. Nurudeen I. Abubakar,

I am honored to accept my appointment to the University for Development Studies' (UDS) Intellectual Property and Technology Transfer (IPTT) Advisory Board.

Thank you for this opportunity to contribute to UDS's innovation and commercialization vision. I look forward to collaborating with fellow Board members to:

- Manage, commercialize, and protect intellectual assets
- Foster technology transfer
- Nurture an innovation ecosystem serving the university community

I am committed to serving effectively and supporting the Board's objectives.

Warm regards,

Dora H. Torwiseh
Chief Executive Director
Nuts for Growth

University for Development Studies
School of Medicine
Post Office Box 1350
Tamale, N/R
08/11/2024

The Registrar
University for Development Studies
Tamale, N/R
Ghana

Dear Sir.

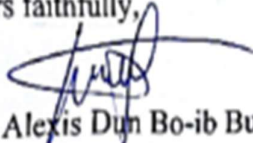
**ACCEPTANCE OF APPOINTMENT AS MEMBER OF UDS INTELLECTUAL
PROPERTY AND TECHNOLOGY TRANSFER ADVISORY BOARD**

I write to accept my appointment as a member of the above advisory board.

I hope to work diligently as a board member during my tenure.

Thank you.

Yours faithfully,



Prof. Alexis Dun Bo-ib Buunaaim
(Pos 1491)