

Name of Center WEST AFRICAN CENTRE FOR WATER, IRRIGATION AND SUSTAINABLE AGRICULTURE
 Institution UNIVERSITY FOR DEVELOPMENT STUDIES
 Country GHANA
 Center Leader PROFESSOR FELIX K. ABAGALE
 Annual Workplan (JANUARY-DECEMBER, 2024)

On Schedule
 Behind Schedule

Work Plan Activities	Description	Partner Contribution (if relevant)	2024 Y4Q1			2024 Y4Q2			2024 Y4Q3			2024 Y4Q4			Milestone/Output	If NEW, Provide Justification	Estimated Budget(\$)	Estimated Revenue (\$)	Contribution from Partner (\$)	Person Responsible
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec						
Action 1/DLI 1: Institutional Readiness																				
Sub-Action 1a: Basic Readiness																				
Activity 1: IP, Procurement/Financial Manuals	Procurement and Financial manuals developed in use and available online on Centres website		On Schedule														0.00	0.00		
Activity 2: Team Designation	Team in place with appropriate designations and appointment letters		On Schedule														0.00	0.00		
Sub-Action 1b: Full Readiness																				
Activity 1: PM Certificate, Website;	Certificate and website in place and active		On Schedule														0.00	0.00		
Activity 2: Student Handbook with Scholarship Policy; Sectoral Advisory Board	Student handbook is completed and available online on the Centre's website and all Boards in place and functioning		On Schedule														0.00	0.00		
SUB-TOTAL																				
0.00 0.00																				
Action 2/DLI 2: Independent external evaluation of development impact																				
Sub-Action 2a:																				
Activity 1: Implement recommendations of MTR	Recommendations of MTR are being implemented		On Schedule														30,000.00	121,521	Centre Leader/Deputy	
Activity 2: Prepare for Second Development Impact Assessment	Preparations are in place for the assessment process for the second development impact assessment		On Schedule														0.00	0	Centre Leader/Deputy	
Activity 3: Orientation on Gender Based Violence and Sexual harassment	WACWISA Fresh men and Women		On Schedule			On Schedule											10,000.00	0	Centre Leader/Safeguards Officer	
Activity 4: Sensitization on Gender Based Violence and Sexual harassment	University Community (Staff and Student)		On Schedule			On Schedule											10,000.00	0	Centre Leader/Safeguards Officer	
Activity 5: Sensitization on Environment and Safety	University Community (Staff and Student)		On Schedule			On Schedule											10,000.00	0	Centre Leader/Safeguards Officer	
Activity 6: Compliant Management: Establish a system to manage complaints boxes and register for sexual harassment related complaints, gender based violence	Center Staff and Students		On Schedule			On Schedule											8,000.00	0	Centre Leader/Safeguards Officer	
SUB-TOTAL																				
30,000 121,521																				
Action 3/DLI 3: Student Recruitments and Enrollments																				
Sub-Action 3a: PhD Students																				
PhD programmes	Enrol 17 PhD students for the 2023/2024 academic year		On Schedule														20,000	25,956	Centre	
Activity 2: Recruit and enrol national and regional students to undertake Masters programmes	Enrol 27 Masters students for the 2023/2024 academic year		On Schedule														35,000	53,690	Centre Leader/Deputy	
Activity 3: Financial support for PhD and Masters theses research	Tuition and Research Support for 91 Masters and PhD students will be paid for the year		On Schedule														75,000	0	Centre Leader/Deputy	
Activity 4: Recruit and enrol national and regional mid-career professionals to participate in professional short courses	Provide career oriented Professional Short Courses to 95 mid-career professionals for the year		On Schedule														7,000	10,000	Centre Leader/Deputy	
SUB-TOTAL																				
137,000 89,646																				
Action 4/DLI 4: Quality of Education																				
Sub-Action 4a:																				
Activity 1: Promoting quality assurances through self evaluation and gap assessment to ensure programmes meet international standards (to be)	This has already been done and used for international programme accreditation		On Schedule														0	0	Centre Leader/Deputy	
Activity 2: Accreditation of designed PhD and Masters programmes by National Accreditation authorities (NAB/NCTE) and International Accreditation by AQAS	This activity has been completed and accreditation certificate received		On Schedule														4,000	0	Centre Leader/Deputy	
Activity 3: Engagement of international faculty for teaching courses and workshops and cosupervision of students	Cosupervision of students have started and international faculty exchange will be done in 2024		On Schedule														10,000	0	Centre Leader/Deputy	
Activity 4: Faculty exchange programmes with regional institutions	Faculty exchange to support teaching and supervision with regional students will be done in 2024 to selected institutions		Behind Schedule														15,000	0	Centre Leader/Deputy	
Activity 5: Students' exchange programmes with national and regional institutions	Students exchange visits for periods ranging from 2 weeks to 3 months will be done and will involve local partners in Ghana and regional partners		Behind Schedule														10,000	0	Centre Leader/Deputy	
Activity 6: Upgrade ICT infrastructure for research and learning	The Centre has installed the needed infrastructure to support teaching and research and will continue to collaborate with the ICT Directorate to ensure and promote excellence.		On Schedule														10,000	0	Centre Leader/Deputy	
Activity 7: Set-up e-learning platforms and acquire elearning resources	The last mile of fine tuning the available e-learning platforms will be done jointly with the ICT Directorate		On Schedule														10,000	0	Centre Leader/Deputy	
Activity 8: Publication of at least 14 journal articles in indexed journals in Year 5	Researchers in the Centre will continue to publish relevant findings in high ranked journal outlets		On Schedule														0	0	Centre Leader/Deputy	
Activity 9: Obtain architectural drawings for office complex and secure approval	This has been completed and building is under occupation		On Schedule														0	0	Completed	
Activity 10: Installation of Lift, commissioning and maintenance of Centre Office Complex	The Centre will work with the procurement Directorate to procure and install a lift, commission the office complex and carryout maintenance thereon		On Schedule			Behind Schedule											50,000	303,810	Centre Leader/Deputy	
SUB-TOTAL																				
109,000 303,810																				
Action 5/DLI 5: Relevance of Education & Research																				
Sub-Action 5a: Relevance of Education & Research																				
Activity 1: Continuous improvement and development of core sites for research and training	The Centre will continue to collaborate with partners to develop new sites (when need be) and maintain existing sites		On Schedule														6,000	0	Centre Leader/Deputy	
Activity 2: Procurement and maintenance of research and training equipment for core sites e.g. drip irrigation kits, GIS laboratory equipment, green house equipment, drones etc	Procurement in this regard is almost complete and the last mile of the equipment will be installed and maintenance of the infrastructure will be done to ensure functionality		On Schedule														20,000	0	Centre Leader/Deputy	
Activity 3: Salaries of two (2) fulltime laboratory technicians (12 months)	Laboratory staff engaged are being supported by the University in terms of payment of salaries and they are being assisted by national service personnel		On Schedule														0	0	Centre Leader/Deputy	
Activity 4: Salaries of two (2) fulltime field technicians (12 months)	Salaries of 2 fulltime field technicians are being paid by the Centre and this will continue as such.		On Schedule														0	0	Centre Leader/Deputy	
Activity 5: Maintenance of the procured cross country vehicle and 30-seater bus	Regular and routine maintenance to ensure efficiency and longevity of the lifespan of the vehicles will continue		On Schedule														12,000	0	Completed	
Activity 6: Capacity building in grantsmanship for Faculty and students	Capacity building workshops for Faculty and Staff will continue for improved grantsmanship in the Centre and University		On Schedule														20,000	0	Centre Leader/Deputy	
Activity 7: Writeshops for Centre students for manuscript development	At least three (3) writeshops will be organised for Centre students on manuscript development		On Schedule														15,000	0	Centre Leader/Deputy	
Activity 8: Research by Centre staff, and in collaboration with national and regional partners	Support research activities of Centre staff to collaborate with partners both national and regionally		On Schedule														40,000	0	Centre Leader/Deputy	
Activity 9: Conferences, symposia, seminars (including student-led conferences) on relevant topics (e.g. water management, irrigation, gender, sustainable agriculture, environment and ecosystems etc.)	The Centre will organise one (1) conference and two (2) seminars in 2024 and also will support students to organise student-led conference or seminars.		On Schedule														50,000	0	Centre Leader/Research and Grants Coordinator	
Activity 10: Centre students and/or faculty undertake 1-3 months internship/attachment in relevant national and regional institutions (e.g. GIDA, 2iE etc)	There will be continued support to Centre students and staff to undertake internships in national and regional institutions to support in building capacity and knowledge exchange		On Schedule														25,000	83,093	Centre Leader/Deputy	
Activity 11: Support School of Business to nurture entrepreneurial innovations by faculty and students (Entrepreneurship)	The School of Business shall be supported to nurture entrepreneurial innovations of students and faculty emanating from research works.		Behind Schedule														40,000	101,268	Centre Leader/Director of BIC	
SUB-TOTAL																				
228,000 184,361																				
Action 6/DLI 6: Timeliness and Quality of Fiduciary Management																				
Sub-Action 6a: Fiduciary Enhancement																				
Activity 1: Allowances and fringe benefits of Administrative Officer	Support Project Administrative staff with relevant tools and incentives for the management of the		On Schedule														12,000	77,799	Centre	
Activity 2: Internal audit committee meetings and operations	The Centre Management will continue to work with the Audit Directorate of the University as well as the Audit Committee to promote compliance in its operations		On Schedule														21,000	62,756	Centre Leader/Deputy	

Activity 3: Allowances and fringe benefits of Accounts Officer	Support Project Accounts Officer staff with relevant tools and incentives for the discharge of his work															12,000	42,425		Centre Leader/Deputy
Activity 4: Equipment and office supplies for administrative team	Provide Project Administrative team with relevant tools, equipment and office supplies for improved performance															0.00	0		Centre Leader/Deputy
Activity 5: ACE Impact Regional Workshops	Participate in ACE Impact regional workshops															50,000.00	0		Centre Leader/Deputy
SUB-TOTAL																95,000.00	182,980.00		
Action/DLI 7: Institutional impact																			
Sub-Action 7a: Institutional impact																			
Activity 1: Development of a UDS national and regional outreach strategy towards institutional accreditation	The development of the necessary documentation for this will be completed in 2024															0	0		Centre Leader/Deputy
Activity 2: Strengthen regional partnerships and publicize Centre activities through outreach programmes (Branding and Communication)	Enhance branding and communication on the activities of the Centre through its partnerships and outreach programmes to improved visibility															10,000	0		Centre Leader/Deputy
Activity 3: Develop University-wide research support services jointly with IIR and support IIR to attract grants and consultancies for institutional impact	The collaboration with the Institute of Interdisciplinary Research (IIR) has been working since 2019 and strategies to enhance the working relationship especially to attract research grants and consultancies shall be explored within the period.															20,000	101,268		Centre Leader/Director of IIR
Activity 4: Logistics for the involvement of national stakeholders to improve the current ICT infrastructure towards PASET Regional Benchmarking	Implementation in this regard will be enhanced as it has already started and this will lead to improved results relating to the PASET Regional Benchmarking															0.00	50,634		Centre Leader/Vice Chancellor
Activity 5: Improvement of merit based selection criteria of UDS Deans and Heads of Department	Merit-based selection processes of institutional management shall be supported by the Centre to promote transparency and fairness															0	0		Centre Leader/Vice Chancellor
Activity 6: Undertake self-evaluation and gap assessment of study programmes to meet international accreditation standards by AQAS	This has completed and accreditation certificates received															0	278,486		Centre Leader/Director of
SUB-TOTAL																30,000	430,388		
Action 8: Communication																			
Activity 1: Salaries of Branding, Communications and Public Engagement Manager/Communication Officer	Salaries of Branding and Communication Officer are being paid by the University and will continue for the year															0			Centre Leader/Deputy
Activity 2: Salaries of an ICT Manager	Salaries of ICT Manager are being paid by University and will continue for the year															0			Centre Leader/Deputy
Activity 3: Salaries of an ICT Technician	Salaries for ICT Technician are being paid by the University and will continue for the year															0			Centre Leader/Deputy
SUB-TOTAL																0			
GRAND-TOTAL																629,000.00	1,312,706		