## UNIVERSITY FOR DEVELOPMENT STUDIES



### **PROJECTS**



### **PAYMENT VOUCHER**

ALLOCATION:

PV227480

ALLOCATION:		PERCEIPTION	AMOUNT
PAY: URC SYSTEMS LIMITED,ACCRA  8/16/2023  PREPARED BY	PAYMENT OF PANELS-WAG	DESCRIPTION  SUPPLY & INSTALLATION OF SOLAR  CWISA	GHS 536,711.53
COSMAS			
Typeman	AMT IN WORDS	FIVE HUNDRED THIRTY-SIX THOUSAND SEVEN F GHANA CEDIS, FIFTY-THREE GHANA PESEWAS O	HUNDRED ELEVEN
· CENTIFY about the shows am	ount is correct		1/1/1-11

I CERTIFY that the above amount is correct

DATE: 8/16/2023

DEBIT ACCOUNT CODE Invoice num: WAC 23145 564,959.51 2999002-CA-PRJ System Batch Details Batch: 14,981.00 Entry: 564,959.51 1.00 Authorised and passed for Payment: 0.00 VAT Tax 0.00 FLAT -28,247.98 WITHOLDCEN 0.00 WITHVATCEN 536,711.53 **Net Amount Payable** 000547 Cheque Number: **ECOBANK WACWISA ACCOUN'** Bank: PROJECT ACCOUNTANT: 16-08-2027 Date: Verified by Internal Audit

Approved By

Receive this day of 08 202 in respect of Payment thirty-Six thousand Seven Hundred

and Elevon - Ghana Cedis fift

Signature of Receiver

Name & Telephone of Receiver

RI227481 FO/23/1384



### UNIVERSITY FOR DEVELOPMENT STUDIES

(Procurement Directorate)

### Memorandum

To

Vice-Chancellor

From

Director of Procurement

Date

August 15, 2023

Subject:

PAYMENT FOR THE SUPPLY AND INSTALLATION OF

SOLAR PANELS FOR THE WACWISA BLOCK

I write for approval for the payment of an amount of Six Hundred and Forty Seven Thousand, Seven Hundred and Fifty Nine Ghana Cedis, Fifty One Pesewas (Gh¢ 647,759.51) to URC Systems limited, Tamale for the above as per the of work accomplishment form attached.

Please amount of Five Hundred and Sixty Four Thousand, Nine Hundred and Fifty Nine Ghana, Fifty One Pesewas (Gh¢ 564,959.51) should be prepared as a separate cheque for the remaining 70% balance left and Eighty Two Thousand, Eight Hundred Ghana Cedis (Gh¢ 82,800.00) for the Automatic Voltage Regulator (AVR) 50KVA 3 Phase input voltage supplied.

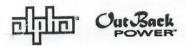
Duke A. Fredua

**Director of Procurement** 

cc:

Director of Finance Director of Internal Audit

pls, approved







Hanisa Building GA01/120/46 Christian Viliage Jxn Legon West Road Accra

25TH July, 2023

The Vice Chancellor University of Development Studies, P.O. Box 1350, Tamale, Ghana.

Dear Sir,

### RE: REQUEST FOR IPC 2 FOR INSTALLATION OF SOLAR PANELS FOR THE WACWISA **BUILDING (CONTRACT NUMBER NR/UDS/WACWISA/014/2022)**

Following the completion of the project and a successful handing over, we write to request final payment (IPC2) for the above project and all additional materials (AVR) added to the system as follows.

1. IPC 2 of an amount of five hundred and sixty-four thousand, nine hundred and fifty-nine Ghana cedis, fifty-one pesewas. (GHC 564,959.51)

2. AVR, 50Kva, 3 phase input voltage at eighty-two thousand, eight hundred Ghana cedis only. (GHC 2) DOF DIPOCIDINACIONISA

Pls, advise.

30/07/23 82,800.00)

Thank You.

Yours Faithfully,

Julian Adiase

Managing Director

For and on behalf of URC Systems Limited.

CC

The Pro Vice Chancellor, UDS

The Director, WPD, UDS

The Director of Finance, UDS

The Director of Procurement, UDS

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Declaration: 1 and tom solisfied 1 4 by KPALA
the week I have requested is done and I
Name of Faculty/Dept ACMEN Location.  Name of Officer: ACMEN Location.
Signature: 1 (8/23
b) Head of Technical Department
b) Head of Technical Department  I certify that the above listed materials have been used to carry out the requested works  Name: Fig. Gample 508.2.ph  Signature 01/08/2023
Name: Lings Call Signature Signa
Date:
Certification by Director, Works and Physical Development Department  Certification by Director, Works and Physical Development Department  Liberafore recommend/65 not recommend-payment.
1 certify that the above has/have not been satisfactorily done. I therefore recommend/so not recommend payment.
for Signature:

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3. I see of materials ared 50/04A AVR.	
4. Total cost of works as attached  5. Title of Technician. Julian Achieve (Engree  6. Signature of Technician.  7. Date 30/07/23	<i>(</i> )
Declaration:  a) I certify that, the work I have requested is done and I am satisfied.  Name of Faculty/Dept: AFELIX & ARAGALE  Signature: May 1  Date: 1578723	ma
b) Head of Technical Department	
Name: Fag. Campie Doseph M.	
Signature: 01/08/2023	
Certification by Director, Works and Physical Development Department	

I certify that the above has/have not been satisfactorily done. I therefore recommend/do not recommend payment.

May 18, 2022

The Managing Director URC Systems Limited Hanisa Building GA01/120/46 Accra

Dear Sir,

### **NOTIFICATION OF AWARD**

This is to notify you that your Tender dated April 29, 2022 for execution of the contract for the Supply and Installation of Solar Panels for the WACWISA Block (Contract No: NR/UDS/WACWISA/014/2022), in the amount of Six Hundred and Fifteen Thousand, Three Hundred and Thirty Four Ghana Cedis, Sixty Three Pesewas (GHs615,334.63) as corrected in accordance with the Instructions to Tenderers for delivery within Eight (8) Weeks is hereby accepted.

This Notification of Award will constitute the formation of contract. However, until and unless you furnish the Performance Security of Sixty One Thousand Five Hundred and Thirty Three Ghana Cedis, Forty Six Pesewas (GHs61,533.46) and send it to us within fourteen (14) Days you receive this Notification of Award, the contract shall not be deemed active. You are hereby instructed to proceed with the fulfillment of performance security and signing of contract within fourteen (14) days of the receipt of this letter. Failure to comply with the fulfillment of performance security and signing of contract within the time will constitute failure of formation of contract and forfeiture of Tender Security.

You are hereby instructed to proceed with the necessary action for the execution of the said procurement in accordance with the Tender and Contract documents.

Authorized Signature.

Name and Title of Signatory: Prof. Gabriel A. Teye (Vice-Chancellor)

Name of Agency: University for Development Studies Address for Correspondence: Post Office Box 1350 Tamale, N/R

Tel: 071-22078/26633/4

cc: Pro Vice Chancellor, UDS
Registrar, UDS
Director, WPD, UDS
Director of Finance, UDS
Director, WACWISA
Secretary, Tender Committee, UDS
Director of Internal Audit, UDS
Head of Stores, UDS



AUTHORIZED RESELLER



Hanisa Building GA01/120/46 Legon West Road Chris Viliage Legon West Road Accra

### TENDER FORM AND PRICES SCHEDULE

Date: 29<sup>TH</sup> April, 2022 IFT No: NR/UDS/WACWISA/GD/014/22

To: University of Development Studies Central Administration, Dungu, Off Ksi Road Conference Room 1 (Room 118) Tamale-Northern Region

Gentlemen and/or Ladies:

Having examined the Tender documents including Addenda Nos. [..N.A...] the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Solar Panels for the WACWISA Block) in conformity with the said Tender documents for the sum of Seven Hundred and Thirty-Seven Thousand, One Hundred and Twenty-Eight Ghana Cedis, Forty-Three Pesewas only (GH¢737,128.43) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

We undertake, if our Tender is accepted, to deliver the goods and services in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will provide a Bank Guarantee acceptable to the Purchaser in a sum equivalent to \_10% ...percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Tender for a period of 90 days from the date fixed for Deadline for Tender submission, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Tender, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or
None	None	gratuityNone
(if none, state "none")		
		A

URC SYSTEMS LIMITED Hanisa Building GAN 1/120/46
Christian Village Lanction,

Acera.

WWW presystems com

0302907127





### AUTHORIZED RESELLER

Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Tender you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITT Clause 2 of the Tender documents.

Dated this 29<sup>Th</sup> day of April, 2022.

MANAGING DIRECTOR

URC SYSTEM J ( 1. ED

Hanisa Building (
Christian Village); nation,

Acera.

[in the capacity of]

Duly authorized to sign Tender for and on behalf of URC SYSTEMS LIMITED,

P.O. BOX CO2419 TEMA\_

[signature] <

# PRICE SCHEDULES

# CKAGE NO. NR/UDS/WACWISA/GD/014/22-SUPPLY AND INSTALLATION OF SOLAR PANELS FOR THE WACWISA BLOCK

Name of Tenderer: URC SYSTEMS IFT Number: NR/UDS/WACWISA/GD/014/22

Page 68 of 70

	Remarks		111							
	Total Tender Price		10=(8+9)			61,875.00		6,600.00 ~		
	Incidental Services and others		6			12,375.00		1,320.00		
Fage 68 of 70	Total CIP site		8=(6+7)			49,500.00		2,280.00		
	Total Price of Inland delivery to	ııııaı				4,500.00	100.00	190.00		
	Total Price EXW (GHs)	(3~P)=9	(CV+) 0			45,000.00	4.800.00			
	Unit Price EXW (specify place)	5				15,000.00	1,600.00			
	Qty.	4				3NO.	3NO.			
	Country of origin	3				Germany	Ghana			
	lo Description	2	INVERTER AND ACCESSORIES	Supply and install the following	A 7 217 W Smout Justice	230VAC, 48V DC all in one off grid inverter use with and without batteries c/w all accessories as Outback or equal and approved	7.5KVA Voltage Stabiliser	PANEL AND ACCESSORIES	Supply and install the following:	
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URC SYSTEMS LIMITED Hantsa Building GA1/120/46 Christian Yillage Junction,

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	9,072.00	1,680.00	115.20	120.00	420.00	400.00			11,250.00	112.50	50.00	150.00	15.00	210.00
	90,720.00	16,800.00	1,152.00	1,200.00	4,200.00	4,000.00			112,500.00	1,125.00	500.00	1,500.00	150.00	2,100.00
	1,440.00	800.00	384.00	24.00	1,400.00	4,000.00			45.00	75.00	25.00	1,500.00	1.50	700.00
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	China	China	Germany	Germany	Ghana				Ghana	Ghana	Ghana	Ghana	Ghana	Ghana
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URC SYSTEMS LIMITED
Hanisa Building GAM 120 46
Christian Village Junction,
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	63A AC circuit breakers as Memshiel or equal and approved	20mm pipe	22mm clips for pipes	codid to the	Allow for installation accessories	Batteries and Accessories	Supply and install the following:	1 ide 1	51.2V,100AH Equipment to about 9.2KWH on a 48V system as Outback or equal and approved	Battery Racks		Battery isolator/fuse	50mm² DC Cable	Earthing System	Supply and install the following:	(	Fure Copper earth rod buried in a mixture of charcoal and swa dust	
																-	4 0	

URC SYSTEMS LIMITED
Hanisa Building G.4~1/120/46
Christian Village Junction,
A c c r a.

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1C x 16mm² PVC isolated copper cable as Kable Metal or equal and approved	Copper Tray	The Works		SUMMARY	PRELIMINARIES	THE WORKS	CONTINGENCIES	CONTRACTOR'S ALL RISK INSURANCE	TOTAL COST OF WORKS	SAND TOTAL
				921	1		)			SANI

Ital Tender Price (in words) Seven Hundred and Thirty-Seven Thousand, One Hundred and Twenty-Eight Ghana Cedis, Forty-Three sewas..

nature of Tenderer:

URC SYSTEMS LIMITED
Hanisa Building GANI | 120|46
Hanisa Building Junction,
Christian Village Junction,
A c c r a.

Tenderer must have to accept the correction of arithmetic error pursuant to ITT Clause 26.2 te: I. In case of discrepancy between unit price and total, the unit price shall prevail.

### **Contract Form**

THIS AGREEMENT made the 271 day of ..., 2022, between University for Development Studies (UDS) – Tamale of Ghana (hereinafter called "the Purchaser") of the one part and URC Systems Limited, Hanisa Building, GA 01/120/46, Christian Village Junction, Accra of Ghana (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Tenders for certain goods and ancillary services, viz. Supply and Installation of Solar Panels for the WACWISA Block and has accepted a Tender by the Supplier for the supply of those goods and services in the sum of Six Hundred and Fifteen Thousand, Three Hundred and Thirty Four Ghana Cedis, Sixty Three Pesewas (GHs 615,334.63) (hereafter called "the Contract Price").

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Tender Form and the Price Schedule submitted by the Tenderer;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract;
  - (f) the Purchaser's Notification of Award; and
  - (g) Contract Data Sheet
- 3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On	behalf	of th	e Puro	chaser
----	--------	-------	--------	--------

Name:

Prof. Gabriel Teye

Signature:

Designation: Vice-Chancellor

THE VICE CHANCELLOR

Witnessed By:

Name:

Ing. Samuel B. Abiko

Signature:

Designation: Director, WPD

Date: 27-05-25LRECTOR

WORK & PHYSICAL DEV T UNIVERSITY FOR DEV. STUDIE

P. . BOX 1350 TAMALE

On behalf of the Supplier

Signature:

Designation:

Seal:

Call 1/120/45 Date: 12

Witnessed by:

Name: Loretta Bradu
Signature: Loretta Bradu
Designation: am.

Date: 27-65-72



URC SYSTEMS LIMITED

Hanisa Building GA01/120/46 Christian Village Junction Legon West Road Accra

21st February, 2023

The Vice Chancellor,
University for Development Studies,
P. O. Box TL 1350,
Tamale, NR.

Dear Sir.

Six the team met as decided by the ETC 15 study the suppliers request. Iffer thoroughly studying the transcription request the team came to a

SUPPLY AND INSTALLATION OF SOLAR PANELS FOR THE WACWISA BLOCK 30/0 instead
(NR/UDS/WACWISA/GD/014/22)

VARIATION IN TENDER QUOTATION DUE TO GLOBAL AND LOCAL ECONOMIC Wheel for.

CONDITIONS

The subject matter refers.

Following the signing of contract and receipt of thirty percent (30%) advance payment for the above project, we would like to bring to your attention some factors that have affected the cost of the project locally and globally.

The Ghanaian economy has been affected by both internal and external factors that is affecting every sphere of the economy. Since we signed both contracts, inflation and the depreciation of the cedi has negatively affected our business. Interest rates have shot up significantly, hence, impacting on loans and in effect, increasing the cost of business. In addition to this is the increase in the cost of equipment, freight, import duties, labour and clearing charges.

In view of the above factors, we would like to request for a 100% increase on the remaining balance after payment of mobilization for WACWISA block solar project. We have attached quotes from some of our major suppliers dated in August to confirm the increment in equipment cost to reflect the changes in price influenced by local and global financial and economic problems and its impact on the project.

We hope our request receives a favourable response to enable us successfully complete the project.

Thank you.

Yours truly,

Julian Adiase. Managing Director,

For and on Behalf of URC Systems Limited.

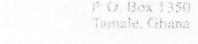
Description		PRICE VARIATION PRICE VARIATION	AD NOTIVE	SOLAR PANE	S FOR THE V	WACWISA BL	OCK							
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Third and Accessorations	Description	Country of Origin		The second second	Average Unit (New) Price Increase	Percentage (%) Increase in price	Total Price EXW GHs	Total Price of Inland delivery to final		Incidental Services and	Total Tender Price	30% of Total Tender Price Paid as	Balance after 30%	PERCENTAGE CONTRIBUTION P
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ACCESSIONING  AC	Intellation accessories	Ghana	u	1,400.00	2,940	710%	4,200.00	420	4620	1,155,00	5.775.00		1,155.00	
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Power owich as Memshiel or equal and approved  Gama  100  1105  110	00A TPN bus bar panel	Olan	20	25	S	110%	500.00	50	1237.5	309.38	1,546.88	90.00	1,082.82	
Se over switch an Mentablei or equal and approved (Game 1) 100 115 100 1100 1100 1100 1100 1100	Table Ties		-	1,300,00	3,150	110%	1,500.00	150	1650	6761	687.50	206.25	481.25	
val breakers at Mennibiel or equal and approved         Glama         3         470         1,470         1105         2,100,00         201         271         2,187,20         2,187,20         201,23         2,187,20         2,187,20         2,187,20         2,187,20         210         211         271         2,187,20         2,187	3A Change over switch as Memshiel or equal and approved	Ghana	100	1 5	3	110%	150.00	15	165	41.25	2,062.50	618.75	1,443.75	
Common   C	3A AC circuit breakers as Memshiel or equal and approved	Ghana	LU L	420	017/1	310%	2,100.00	210	2310	577.5	2,887.50	87.0	144.38	
Statistic   Stat	Zum clins for pines	Ghana	10	200	420	110%	200000	126	1386	346.5	1,732.50	519.75	1212.75	
and Accessorities 1. 1.500.00 3.150 110% 1.500.00 150 150 20.25.00	llow for installation accessories	Cimi	_	200	420	3.01E	200.00	200	2200	550	2,750.00	825,08	1,925.00	
initial the following:    Commany	atteries and Accessories	Children	-	1,500.00	3,150	110%	1,500.00	150	1650	412.5	2,062,50	82.50	192.50	
and plack 2 1.1.V. (MALE Equipment to about 9.2KVH et as a Curmany of 24,000.00 48,750 105K 144,000.00 1.000.00 198,000.0	apply and install the following:		-									Create Contract Contr	1,443.75	
florificar         Cernany Carrier         5 (2,000,00) (275,000)         1,000,00 (275,	mann Battery Pack, 51.2V,100AH Equipment to about 9.2KWH on a V System as Outback or equal and approved itery Racks	Germany			48,750	103%	144,000.00	14,400.00	158,400.00	39,600.00	198,000.80	6708765	138,600.00	
Children	ttery isolator/fuse	Ghuu	6 4	2,000.00	4,063	103%	10,000.00	1,000.00	11000	2,750,00	13.750.00			
Facility Column 1 600 1260 1105, 600.00 60 660 165 825.60 1275.00 1275	mm' DC Cable	Ghana	20	100	210	80%	2,400.00	240	2640	660	3,300.00		9,625,00	
Install the Folkowing:  A control buried in a ministrar of charcool axed own dust  PVC biolated copper cable as Kable Metal or equal and  Glama  1 600 1.260 1105. 600.00 60 660 165 835.68 224758 577.50  PVC biolated copper cable as Kable Metal or equal and  Glama  80 25 53 1105. 2,000.00 20 2020 55 2,075.60  Glama  1 600 1.260 105. 835.68 1.452.50  1,452.50 1105. 3100.00 30 310.00 82.5 412.59  1,452.50 288.75	ammi oyarem		H	100	Statement of the second		2,000.00	200	2200	550	2,750.00	B25.80	1,925.00	
PVC isolated expire cable as Kable Metal or equal and Gauss 80 25 577.50  Gauss 2 150 315 1105 2,000.00 20 2020 55 2,075.00  1,452.50 1125 310.00 30 310.00 82.5 412.50  1,275.00 21275 28.75		Ghana	-	600	1260	7,011	600.00				Sta St			
Offman         20         25         35         1195         2,000.00         20         2020         55         2,475.00         \$21.97         1,452.50           Channel         2         150         515         11065         310.00         30         330.00         82.5         412.50         133.75         288.75	x 16mm <sup>2</sup> PVC isolated copper cable as Kable Metal or equal and	Î		4 1 2				8	660	165	825.00	247.50	577.50	
288.75 JULIUM 30 330,00 82.5 432.50 TXXX78 288.75	per Tray	Ghana	2	150 25	315	110%	2,000.00	20	2020	55	2,975.00	1	1,452.50	
							500,000	30	330,00	82.5	412.50	27.75	288 75	

### UNIVERSITY FOR DEVELOPMENT STUDIES

Tel:0372093659/0372022078/0372026634

Fax: 03720-22080

Website: www.nds.edu.gh Email: vc@uds.edu.gh



Our Ref:

27th February, 2023

Your Ref.....

OFFICE OF THE VICE-CHANCELLOR

Date:.....

The Manager URC Systems Limited Hanisa Building GA01/120/46 Accra

Dear Sir/Madam,

RE: VARIATION IN TENDER QUOTATION DUE TO GLOBAL AND LOCAL ECONOMIC CONDITIONS
SUPPLY AND INSTALLATION OF SOLAR PANELS FOR THE WACWISA BLOCK –
(NR/UDS/WACWISA/GD/014/2022)

I write with reference to your letter dated February 21, 2023 on the above subject. The University after studying your request is unable to accept the 100% increment in the remaining balance of the 70% of contract price.

The University is proposing a variation of 30% increment on the 70% balance remaining. This brings the remaining contract sum from Four Hundred and Thirty Four Thousand, Five Hundred and Eighty Four Ghana Cedis, Twenty Five Pesewas (GHC 434,584.24) to Five Hundred and Sixty Four Thousand, Nine Hundred and Fifty Nine Ghana Cedis, Fifty One Pesewas (GHC 564,959.51)

You are to renew your performance security to cover the new contract price and period of the contract extension.

Please, indicate your acceptance to the proposed variation in writing within five (5) working days from the date of this letter and promptly execute the contract within three (3) months

Yours faithfully,

Prof. Seidu Al-hassan Vice-Chancellor

cc: Pro Vice-Chancellor Registrar Director of Finance Ag. Director of Internal Audit Director-WPD



# URC SYSTEMS LTD RECEIPT

Date: 17 <sup>th</sup> August, 2023	Receipt Number: URC17/2023
Amount Received:	
Five Hundred and Thirty-Six Thousand, Seven Hundred	and Eleven Ghana cedis and
Fifty-Three Pesewas. (GHc 536,711.53)	
For Payment Of: THE SUPPLY AND INSTALLATION O BLOCK (NR/UDS/WACWISA/GD/014/22)	F SOLAR PANELS FOR THE WACWISA
Received By: Julian Adiase	
Received from: University of Development Studies, WAC	CWISA
Payment Method: □Cash X Check □Credit Card □Other	

Check Number \_ECOBABK000547\_

FOR: URC SYSTEMS

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Julian Adiase